

## Application for Invitation Letter to South Africa for Visa Application

Please provide information as listed below for **Visitors** who require an invitation letter to support their Visa application. Accurate information is essential. Full details must be clearly typed. **All fields must be filled in.**

Company Name: .....

Address: .....

.....

Telephone: ..... Fax: .....

Surname: ..... First Name: .....

Sex: ..... Nationality: ..... Place & Date of Birth: .....

Passport No.: ..... Expiry Date: ..... Occupation: .....

Date of Arrival: ..... Date of Departure: .....

Arrival Airline & Flight No.: ..... Departure Airline & Flight No.: .....

Name of hotel where staying: ..... Res No. at hotel: .....

**Country/City of Embassy where you would like to apply for the Visa:** .....

### Procedures:

1. Please fill in one form per applicant.
2. Please fill in the application form in capital letters and return it as soon as possible so that your invitation letter can be issued. Once approved, we will send you the invitation letter.
3. Please provide your embassy or consulate personally with the invitation letter along with other requirements which can be found on <http://www.home-affairs.gov.za/index.php/applying-for-sa-visa>
4. Your embassy or consulate may have an additional fee for issuing your Visa.

**Please note:** Please be reminded that all applicants' passports must be valid for no less than 30 (thirty) days after the expiry of your intended visit to South Africa.

**Kindly attach a copy of your passport as well as your registration to the Trade Fair to this application.**

**Please send this form, along with a copy of your passport and Trade Fair registration to,  
to:**

**BC Expo South Africa (Pty) Ltd.**

**Tel. +27 11 476 8093**

**Email: [info@bcafrica.co.za](mailto:info@bcafrica.co.za)**

**Please keep a copy for your records**